

## THROWBACK MUSIC FEST – Food Truck Application



**Date:** Friday to Sunday, September 7-9, 2018

**Time:** Friday: 4pm-10pm; Saturday/Sunday: 11am-10pm

**Attendance:** 20,000

**Location:** 6030 N. Milwaukee Ave. (at Peterson), Chicago

**Beneficiary:** Gladstone Park Chamber of Commerce

**Target:** : 20,000 trendsetting, young, urban professionals. Social media savvy.

### Overview:

Totally Groovy! It's all about retro tunes (think '50s, '60s and '70s) at this 2nd annual post- Labor Day fest in the friendly Gladstone Park neighborhood on Chicago's northwest side.

In addition to three days of cool music acts there will also be ticketed craft beer tastings, arts & crafts, and fun activities for kids and their families.

### Components

- Continuous live music.
- Arts & crafts.
- Kids' entertainment.
- Food and craft beer tasting.

### Your application will NOT be processed without the following information:

- Completed festival application
- Payment for space and rentals fees
- Special Event Food Truck License Application

Still have questions? Please email [exhibitors@chicagoevents.com](mailto:exhibitors@chicagoevents.com) or call 773-584-6633.

## THROWBACK MUSIC FEST 2018 RULES & REGULATIONS

1. Contract Cancellation: Chicago Special Events Management (hereinafter "SEM") reserves the right to cancel a contract at any time for the good of the festival, by its sole discretion or by the direction of the Gladstone Park Chamber of Commerce (AKA "Committee"). Any cancellations by management will be refunded if ALL rules and regulations have been followed. Cancellation or suspension due to lack of proper city licensing or failure to meet or maintain guidelines will not be eligible for refunds.
2. Exclusivity: We do not provide guaranteed exclusivity to any participant/exhibitor. All food vendors will be permitted to sell ONLY 4 food items. These items will be approved by the committee.
3. Water: Running water is not provided on site. You must supply your own fresh water.
4. Electricity: No small portable generators or car batteries are permitted within your booth. All electricity on site, if paid for, is portable and provided by a third-party supplier. Any service disruptions and/or blackouts from electricity provided by SEM will not result in a rebate or refund.
5. Music: This event STRICTLY prohibits the playing of recorded or live music in your booth.
6. Laws: Drilling in the street is not permitted to secure your tent or equipment. Violators will be subject to a \$500 city fine and space cancellation at the event. You are directly responsible for city violations and fines.
7. Set-up and Tear-down: Each participant is responsible for setup, take down and clean-up of his/her booth space. Vehicles are allowed on the street only for setup prior to the event and tear down once the festival closes. You will be notified when it is safe to bring your vehicle on the street. Unless otherwise noted, parking is not provided to any participant but is available for an additional fee if arranged prior to the event. Load-in/set-up times will be provided to you by email one week prior to the event. You must remove your vehicle immediately after unloading your merchandise. You are allotted 2 hours from closing time of the event to vacate your booth space after the event.
8. No Show Policy: Participants who have not checked-in and/or called the Festival Emergency Number (provided prior to event) by 8:00 AM Saturday, Sept 7<sup>th</sup> will be considered a "no-show." No Show participants/artist will NOT be eligible for refunds and assigned booth space will be forfeited to a wait-list participant.
9. Trash Disposal: Each space must be left clean throughout the event and each night. Trash receptacles and bags will not be provided, this is your responsibility. Trash (in bags) will be picked up from booths. May be subject to additional fees if your space is not maintained as delivered, upon vacating your event space.
10. Indemnification: The Gladstone Park Chamber of Commerce, Chicago Special Events Management, its employees, festival service providers, or any participating sponsors will NOT be responsible for any injury, loss, or damage that may occur to the participant (artist or restaurant), any of the participant's employees or any property prior to, during or after the period covered by the participation exhibitor contract. This signed contract states that you agree to the terms and indemnify all parties working and producing the event from any liability or claim.
11. Booth Space: Each vendor must use only the space that they are granted. Only a three-foot entry way is permitted. Sidewalks must be left unobstructed at all times. It is strictly prohibited to store items on the sidewalk across or adjacent to your booth. We reserve the right to relocate a participating artist/restaurant when necessary even after a space has been assigned – based upon approval of the festival committee.
12. Third Party Vendors: You cannot resell or lease any space to a 3rd party to participate in the event in your booth.
13. Event Hours: All vendors must remain open during festival hours.

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**Failure to comply with any rules and regulations will result in on-site ejection and the loss of future participation in the event. By signing this application, I certify that I understand and will follow the rules and regulations and accept all the terms of this agreement.**

# 2018 Throwback Music Fest

September 7-9

Application Deadline: August 15, 2018



## EXHIBITOR APPLICATION

### Food Truck Application

#### EXHIBITOR TYPE

10x20 Space: \$700.

*\*Includes: Application fee, Booth space, Truck Space*

*\*Festival participation requirement – Truck MUST be a City of Chicago licensed mobile food vehicle.*

**"All applications subject to Chamber approval"**

#### CONTACT INFORMATION

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CONTACT NAME

BUSINESS NAME

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HOME ADDRESS

CITY

STATE

ZIP CODE

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BUSINESS ADDRESS

CITY

STATE

ZIP CODE

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HOME PHONE

BUSINESS PHONE

FAX

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ON-SITE CONTACT PHONE

EMAIL

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WEBSITE

FEIN/SSN/IL BUSINESS TAX#

#### BOOTH REQUEST

*List any booth or special requests. No request is guaranteed.*

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#### ITEMS BEING SOLD

*Please provide a detailed list of items being sold at your booth.*

